

Ingest/VAP Release Readiness Notice

The purpose of the Ingest/VAP Release Readiness Notice is to make sure ACRF operations has the information needed when a new or modified Ingest or VAP process is released into production. Having this information ahead of time gives the ACRF operations staff time to review and prepare the production systems for the new software.

This form contains several important requirements for a production ingest/VAP release. So, review the form, and when all the requirements have been accomplished, submit the Readiness Release Notice. At that time, you can then submit a BCR requesting the production software release.

Please answer all applicable questions as completely as possible. If you feel a question is not applicable to your ingest/VAP, please write "NA". Do not leave any question blank. Upon completion of the form (the web should submit it to the list of management team members). Items marked with a * are required.

ACRF Operations personnel will review your information and may contact you for additional information if they have questions. For questions on the Release Readiness Notice, please contact Chitra Sivaraman at (509) 375-2436

1. General Information

Developer Name: *	<input type="text"/>
Developer Phone Number:	<input type="text"/>
Developer Email Address: *	<input type="text"/>
Mentor/Translator Name:	<input type="text"/>
Mentor/Translator Phone Number:	<input type="text"/>
Mentor/Translator Email Address: *	<input type="text"/>
Related ECO/EWO Number: *	<input type="text"/>
Related BCR Number:	<input type="text"/>
Related Site(s) - SGP, NSA, TWP, AMF, XDC, DMF, ARCHIVE, DQ Office, etc.	<input type="text"/>
Description of Ingest or Collection Module Functionality:	<input type="text"/>
Package name: (i.e. mplpol_ingest)*	<input type="text"/>
Is this a new software (never released on an ACRF system before)?	<input type="text"/>
Is this a modified software, replacing a prior version?	<input type="text"/>

Have you completed the BODs Form and attached it to the ECO? * https://engineering.arm.gov/engr/task/bods_links.htm	<input type="checkbox"/>
Is the nconf (documentation for Operations) file prepared? * https://engineering.arm.gov/engr/task/bods_links.htm	<input type="checkbox"/>
VAP only: Is the Technical Report complete?	<input type="checkbox"/>
VAP only: Is the Technical Web Page complete and submitted to ARM Website Communication Manager?	<input type="checkbox"/>
VAP only: Is the Developer Web Page complete?	<input type="checkbox"/>
VAP only: Quicklook requirement - Have you met the qc requirement?	<input type="checkbox"/>
Is the Release Notice complete and has it been sent to Data Archive Manager? *	<input type="checkbox"/>
VAP only: Have the QC requirements been met? Guidelines for QC requirements are available at * https://engineering.arm.gov/engr/task/qc_rules.htm	<input type="checkbox"/>
Please provide any information you feel is necessary to support your deployment.	<input type="text"/>
Are there related PIFs and CARs? If yes, provide a list of numbers.	<input type="text"/>
Are all related ECOs and EWOs up-to-date?	<input type="text"/>